



Meals On Wheels of Tampa (MOWT) Ambassadors Charter

Purpose: The MOWT Ambassadors are a network of young professionals who work together, using their energy, talent, and passion to promote and support the mission of Meals On Wheels of Tampa and grow as leaders and community advocates.

Objective: To provide a framework through which dynamic young professionals, who want to support our mission, could focus their efforts by:

- Increase awareness of MOWT in the community and with peers
- Encourage donor support and volunteerism
- Participate in the annual Nourish the Homebound Breakfast
- Participate in route delivery (either individually or through an Adopt a Route with their company/other Ambassadors/etc.)
- Organize 1-2 social events targeting other young professionals in which the mission of MOWT is shared and/or promoted
- NAN participation throughout the year, bringing at least 1 guest per year

Membership: The MOWT Ambassadors are a network of young professionals, ages 19 and younger, who come from a variety of businesses, organizations, and leadership groups throughout Hillsborough County.

Why Join?

- Leadership development opportunities
- Grow your network with like-minded young professionals.
- An active role in positively impacting their community through service and involvement with MOWT
- Access to other community leaders, Board Members, and Staff of MOWT

Leadership: The MOWT Ambassadors will have a core leadership group and be responsible for electing its leadership. Each role will have a one-year term except for the Vice Chair role who succeeds the Chair of the Ambassador Committee and must maintain active participation in meetings with no more than 2 unexcused absences per year.

Chair:

- Collaborates with the Staff Liaison to plan and execute Ambassador Leadership Team meeting.
- Develops and distributes agendas for Ambassador Leadership Team Meeting and bi-monthly Ambassador Committee meetings.
- Sources and coordinates guest speakers for meetings to support professional development and engagement.
- Invited to attend all Meals On Wheels of Tampa Board of Directors meetings to share Ambassador updates and learn from executive leadership.
- Commits to modeling and upholding the responsibilities outlined in the Ambassador Engagement Agreement.

Vice Chair:

- Plans and organizes 5 social events per program year to foster Ambassador networking and introduce others to the mission of Meals On Wheels of Tampa.
- Works closely with the Staff Liaison for support and guidance throughout the event planning process.
- Assumes the Chair position in the following fiscal year to support leadership continuity.
- Commits to modeling and upholding the responsibilities outlined in the Ambassador Engagement Agreement.

Secretary:

- Records and distributes meeting minutes within five business days of each Ambassador Leadership Team or Committee meeting.
- Sends meeting and event reminders to Ambassadors via the group's Discord channel to support engagement and participation.
- Commits to modeling and upholding the responsibilities outlined in the Ambassador Engagement Agreement.

Adopt A Route Coordinator:

- Coordinates the Ambassador Adopt-A-Route program by ensuring consistent volunteer participation from group members.
- Reports who is assigned to the group's delivery route or driver vacancies to the Program Manager within three business days of assigned route delivery.
- Communicates any delivery feedback, challenges, and opportunities to the Program Manager to continually improve the Ambassador volunteer experience.
- Attends Adopt-A-Route Coordinator training to ensure full understanding of program expectations and procedures.
- Commits to modeling and upholding the responsibilities outlined in the Ambassador Engagement Agreement.