



## High School Leadership Board Member Role Description

### Benefits:

- HSLB members will gain hands on leadership experience to prepare you to give presentations, plan, organize and execute community projects, and learn how to be an ambassador of an organization.
- Opportunity to be part of Meals On Wheels of Tampa, a local 501 (c) 3 nonprofit organization and to help “nourish, enrich and strengthen” the lives of individuals being served.
- Service hours available, with a maximum of 8 hours/month.

### Responsibilities and Duties:

- Be a positive ambassador of Meals On Wheels of Tampa.
- Attend HSLB scheduled meetings and/or video calls. Meetings will be at least once a month, sometimes more. Attendance is expected and any absences must be excused and given advanced notice.
- Be active in the annual project which will be selected by the HSLB (attend calls, meetings, and complete assignments).
- Sign up to deliver 2 routes during the program year. May be completed during Saturday Produce on Wheels deliveries, days off from school or during the summer/winter/spring break.
- Secure and execute 1 presentation on Meals On Wheels’ mission during the program year. A MOW Tampa representative will be available to join you if requested. Presentations can be done at school, faith groups, clubs, sports teams, etc.
- Be responsive to all email communications and correspondence.

### Requirements:

- Complete a volunteer application: <http://highschoolleadershipboard.mowtampa.volunteerhub.com/>
- Complete High School Leadership Board Application 2025-2026

***By signing below, I confirm that I have read and understood the responsibilities of being a member of the High School Leadership Board at Meals On Wheels of Tampa, and I agree to uphold these duties responsibly during my time on the Board.***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_