

Meals on Wheels of Tampa, Inc.

Financial Statements

June 30, 2024 and 2023



MEALS ON WHEELS OF TAMPA, INC.
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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Meals on Wheels of Tampa, Inc.
Tampa, Florida

Opinion

We have audited the accompanying financial statements of Meals on Wheels of Tampa, Inc. (the Organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities and cash flows for the years then ended, the statement of functional expenses for the year ended June 30, 2024, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Meals on Wheels of Tampa, Inc. as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Meals on Wheels of Tampa, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Meals on Wheels of Tampa, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

CONTINUED

INDEPENDENT AUDITOR'S REPORT - CONTINUED

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Meals on Wheels of Tampa, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Meals on Wheels of Tampa, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the Organization's 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 28, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023 is consistent, in all material respects, with the audited financial statements from which it has been derived.

PDR CPAs + Advisors
Oldsmar, Florida
November 19, 2024

MEALS ON WHEELS OF TAMPA, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2024 AND 2023

	<u>2024</u>	<u>2023</u>
<u>ASSETS</u>		
Current Assets		
Cash and cash equivalents	\$ 2,507,894	\$ 1,975,552
Restricted cash	292,125	312,206
Short term investments	2,271,824	2,202,872
Accounts receivable, net of allowance for credit losses of \$80,542 and \$2,300, respectively	277,779	386,097
Contributions receivable - current portion	275,291	217,781
Capital campaign receivable, net - current portion	35,135	59,126
Inventory	82,375	98,561
Prepaid expenses	119,822	124,531
Total current assets	5,862,245	5,376,726
Other Assets		
Certificate of deposit	-	50,000
Contributions receivable, net - long-term portion	720,608	687,427
Capital campaign receivable, net - long-term portion	-	31,104
Beneficial interest in funds held by others	53,951	48,546
Property and equipment, net	4,713,379	4,764,219
Total Assets	<u>\$11,350,183</u>	<u>\$10,958,022</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 434,464	\$ 394,031
Deferred revenue	30,194	11,469
Total current liabilities	464,658	405,500
Total Liabilities	464,658	405,500
Net Assets		
Without donor restrictions	9,508,415	9,196,332
With donor restrictions	1,377,110	1,356,190
Total net assets	10,885,525	10,552,522
Total Liabilities and Net Assets	<u>\$11,350,183</u>	<u>\$10,958,022</u>

See accompanying notes to financial statements

MEALS ON WHEELS OF TAMPA, INC.
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2024
(WITH COMPARATIVE TOTALS FOR 2023)

	Without Donor Restrictions	With Donor Restrictions	Total	
			2024	2023
Operating Support and Revenue				
Contributions	\$ 1,177,386	\$ 562,396	\$ 1,739,782	\$ 1,440,337
Capital campaign	330	-	330	805
Program services	3,244,475	-	3,244,475	2,460,539
Contributed nonfinancial assets	10,335	-	10,335	7,960
Special events, net of \$64,533 of direct expense	787,567	-	787,567	777,629
Change in value in funds held by others	-	4,905	4,905	4,224
Investment income, net	199,400	15,485	214,885	101,725
Gain on disposal of property and equipment	-	-	-	18,002
Net assets released from restrictions	561,866	(561,866)	-	-
Total operating support and revenue	5,981,359	20,920	6,002,279	4,811,221
Operating Expenses				
Program services	4,738,741	-	4,738,741	4,510,799
Administration	396,347	-	396,347	375,106
Fundraising	534,188	-	534,188	351,127
Total operating expenses	\$ 5,669,276	-	5,669,276	5,237,032
Change in Net Assets	312,083	20,920	333,003	(425,811)
Net Assets at Beginning of Year	9,196,332	1,356,190	10,552,522	10,978,333
Net Assets at End of Year	\$ 9,508,415	\$ 1,377,110	\$ 10,885,525	\$ 10,552,522

See accompanying notes to financial statements

MEALS ON WHEELS OF TAMPA, INC.
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Operating Support and Revenue			
Contributions	\$ 902,184	\$ 538,153	\$ 1,440,337
Capital campaign	745	60	805
Program services	2,460,539	-	2,460,539
Contributed nonfinancial assets	7,960	-	7,960
Special events, net of \$50,592 of direct expenses	777,629	-	777,629
Change in value in funds held by others	-	4,224	4,224
Investment income, net	93,934	7,791	101,725
Gain on disposal of property and equipment	18,002	-	18,002
Net assets released from restrictions	623,430	(623,430)	-
Total operating support and revenue	4,884,423	(73,202)	4,811,221
Operating Expenses			
Program services	4,510,799	-	4,510,799
Administration	375,106	-	375,106
Fundraising	351,127	-	351,127
Total operating expenses	5,237,032	-	5,237,032
Change in Net Assets	(352,609)	(73,202)	(425,811)
Net Assets at Beginning of Year	9,548,941	1,429,392	10,978,333
Net Assets at End of Year	\$ 9,196,332	\$ 1,356,190	\$ 10,552,522

See accompanying notes to financial statements

MEALS ON WHEELS OF TAMPA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2024
(WITH COMPARATIVE TOTALS FOR 2023)

	<u>Program Services</u>	<u>Supporting Services</u>		<u>Total</u>	
	<u>Meal Preparation and Delivery</u>	<u>Administration</u>	<u>Fundraising</u>	<u>2024</u>	<u>2023</u>
Salaries and payroll taxes	\$ 1,614,827	\$ 260,719	\$ 297,122	\$ 2,172,668	\$2,016,035
Employee benefits	144,991	22,607	27,238	194,836	152,998
Employee related expenses	26,083	3,971	5,928	35,982	34,814
Conference and meetings	6,249	974	1,174	8,397	1,222
Memberships, subscriptions and dues	5,609	814	1,501	7,924	7,440
Insurance	75,418	11,759	14,168	101,345	89,675
Utilities	90,249	14,072	16,954	121,275	119,287
Facilities repairs and maintenance	49,600	7,734	9,318	66,652	62,207
Information technology and computer support	34,898	13,518	6,556	54,972	45,100
Equipment maintenance and repair	10,596	1,652	1,990	14,238	10,666
Depreciation	181,832	28,351	34,159	244,342	213,734
Marketing and advertising	8,857	1,381	1,664	11,902	19,875
Professional fees	11,416	19,403	3,790	34,609	33,075
Bank, merchant and other fees	16,320	2,545	3,066	21,931	32,993
Miscellaneous	4,683	731	880	6,294	8,383
Food, packaging expenses, paper and kitchen supplies	2,198,215	-	-	2,198,215	2,162,326
Meals delivery supplies and transportation	57,495	-	-	57,495	63,658
Program expense	47,887	-	25,983	73,870	57,737
Postage and printing	20,627	3,216	25,333	49,176	48,870
Meals and entertainment	1,114	174	785	2,073	2,290
Office expense	9,792	1,527	1,840	13,159	13,180
Contributed nonfinancial assets	7,691	1,199	1,445	10,335	7,960
Bad debt	114,292	-	53,294	167,586	33,507
	<u>\$ 4,738,741</u>	<u>\$ 396,347</u>	<u>\$ 534,188</u>	<u>\$ 5,669,276</u>	<u>\$ 5,237,032</u>

See accompanying notes to financial statements

MEALS ON WHEELS OF TAMPA, INC.
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2024 AND 2023

	2024	2023
Cash Flows from Operating Activities:		
Change in net assets	\$ 333,003	\$ (425,811)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Gain on disposal of property and equipment	-	(18,002)
Depreciation	244,342	213,734
Change in value in beneficial interest in funds held by others	(5,405)	(5,225)
Cash contributions received for the capital campaign	-	(120)
(Increase) decrease in:		
Accounts receivable	108,318	(192,775)
Contributions receivable	(90,691)	(86,433)
Capital campaign receivable	55,095	82,638
Inventory	16,186	(14,144)
Prepaid expenses	4,709	(78,151)
Increase (decrease) in:		
Accounts payable and accrued liabilities	40,433	(29,009)
Deferred revenue	18,725	7,544
Net cash provided by (used in) operating activities	724,715	(545,754)
Cash Flows from Investing Activities:		
(Increase) decrease in short term investments, net	(68,952)	409,960
Cash paid for property and equipment purchases	(193,502)	(250,818)
Decrease in long term certificate of deposit	50,000	-
Proceeds from disposal of property and equipment	-	36,231
Net cash (used in) provided by investing activities	(212,454)	195,373
Cash Flows from Financing Activities:		
Cash contributions received for the capital campaign	-	120
Net Increase (Decrease) in Total Cash	512,261	(350,261)
Total Cash at Beginning of Year	2,287,758	2,638,019
Total Cash at End of Year	\$ 2,800,019	\$ 2,287,758
Total Cash consisted of the following at June 30:		
Cash and cash equivalents	\$ 2,507,894	\$ 1,975,552
Restricted cash	292,125	312,206
	\$ 2,800,019	\$ 2,287,758

See accompanying notes to financial statements

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE A - NATURE OF ORGANIZATION

Meals on Wheels of Tampa, Inc. (the Organization) was established in Tampa, Florida on April 7, 1976, as a not-for-profit corporation under the laws of the State of Florida. The Organization is privately funded with a mission to nourish, enrich and strengthen the lives of seniors and individuals in the community who have difficulty leaving their homes and are challenged to prepare meals. This is accomplished through daily home delivery of a hot, fresh and nutritious meal to community members in need due to age or disability. The food delivery and daily wellness check are provided by caring volunteers each weekday throughout the year. The Organization also provides food service to several other not-for-profit entities and schools through its "Non Profit Helping Non Profit" program, the proceeds from which help to fund food delivery for members of the community who are unable to contribute to the cost of their meals. The Organization is a member organization of Meals on Wheels America (MOWA) and Meals on Wheels Association of Florida. The Organization has been recognized as a "MOWA Magnet Accredited Program" for demonstrating excellence in the provision of nutrition services and meeting the national standards required for such accreditation.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (US GAAP).

The Organization presents information regarding its financial position and activities according to two classes of net assets described as follows:

- Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.
- Net assets with donor restrictions – Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Measure of Operations

The statements of activities report all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing services. Nonoperating activities, if any, are limited to other activities considered to be of a more unusual or nonrecurring nature.

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates. Significant estimates include the collectability of contributions, capital campaign, and accounts receivable, the fair value of contributions and capital campaign receivables, determination of the useful lives of the property and equipment, and the allocation of functional expenses.

Cash and Cash Equivalents and Restricted Cash

Cash and cash equivalents consist of cash on deposit and money market mutual fund accounts held with one bank, two brokerage firms, and a community foundation.

Financial instruments which potentially subject the Organization to concentrations of credit risk includes cash held in financial institutions in excess of federally insured limits. From time to time throughout the years ended June 30, 2024 and 2023, the Organization's cash balance may have exceeded the federally insured limit. However, the Organization has not experienced and does not expect to incur any losses in such accounts.

Amounts held by the brokerage firms in money market mutual funds are insured against physical loss by the Securities Investor Protection Corporation, and for certain balances, by federal deposit insurance.

Restricted cash is comprised of unused capital campaign funds and is kept in money market mutual fund accounts at a brokerage firm and in amounts on deposit at a bank and at a community foundation.

Short Term Investments

The Organization invests in certificates of deposit with maturities of less than one year. The certificates of deposit are purchased through a brokerage account, purchased in such amounts as to maximize federal deposit insurance coverage, and are held to maturity. Accordingly, certificates of deposit are carried at original cost in the accompanying statements of financial position. Certificates of deposit held at June 30, 2024 have maturity dates ranging from September 2024 to June 2025 and interest rates ranging from 1.90% to 5.55%. Total certificates of deposit included in short term investments was \$1,930,000 and \$1,626,000 at June 30, 2024 and 2023, respectively.

The Organization began purchasing United States Treasury Notes (Notes) during the year ended June 30, 2023. The Notes have remaining maturities of less than one year. Two Notes, purchased during the year ended June 30, 2024, have a maturity date of February 15, 2025, and stated interest rates of 1.50%. The Notes are carried at fair market value in the accompanying statements of financial position, totaling \$341,764 and \$576,872 at June 30, 2024 and 2023, respectively.

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Certificate of Deposit

At June 30, 2023, the Organization held a \$50,000 certificate of deposit with a maturity date of September 2024. The interest rate is 1.90%, and the certificate of deposit is carried at original cost in the accompanying statements of financial position, as it is expected to be held to maturity. This certificate of deposit was presented as a noncurrent asset in the June 30, 2023 statement of financial position. In the June 30, 2024 statement of financial position, it is included in short term investments.

Accounts Receivable and Expected Credit Losses

Accounts receivable consist of amounts due from meal recipients and others for meals provided. Accounts receivable are stated at the amount the Organization expects to collect from outstanding balances. Management periodically assesses the collectability of its accounts receivable by reviewing each outstanding balance, as well as bad debt write-offs experienced in the past, and current and developing general economic conditions, and provides for expected credit losses. Determination of delinquent accounts receivable is based upon the contractual terms of the Organization's sales. The Organization provides for expected credit losses through a charge to earnings and a credit to a valuation allowance. Balances that are still outstanding after reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable.

Fair Value Measurements

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on a measurement date. When measuring fair value, a fair value hierarchy requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs. There are three levels of inputs that may be used to measure fair value:

- Level 1: Quoted market prices in active markets for identical assets or liabilities.
- Level 2: Observable market-based inputs or unobservable inputs that are corroborated by market data.
- Level 3: Unobservable inputs that are not corroborated by market data.

The inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, the financial instrument's level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement.

Contributions and Capital Campaign Receivables

Contributions receivable are for both the Organization's operations and for restricted purposes including the capital campaign for the new building. Unconditional promises to give that are expected to be collected within one year are recorded as contributions receivable at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated cash flows. Conditional promises to give are not included as support until the conditions are substantially met.

The Organization uses the allowance method to determine uncollectible unconditional promises. The allowance is based on prior years' experience and management's analysis of specific promises made.

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Inventory

Inventory consists of food, packaging, and kitchen supplies. Inventory is stated at the lower of cost or net realizable value. Cost is determined principally on the first-in, first-out method.

Property and Equipment

Property and equipment are stated at cost, if purchased, or at estimated fair value at the date of receipt, if acquired by gift. Depreciation is calculated using the straight-line method over the estimated useful lives of the respective assets ranging from 3 - 40 years. Major renewals and betterments are capitalized. Maintenance, repairs, and minor renewals are expensed as incurred. It is the Organization's policy to capitalize all items which have a unit cost greater than \$1,000.

Deferred Revenue

Deferred revenue represents funds received by the Organization but not earned for financial reporting purposes. Such amounts are recognized as revenue during the period services are provided.

Revenue Recognition

Contributions received are recorded as increases in net assets without donor restrictions and net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions.

When a restriction expires (that is, when a stipulated time restriction ends, or the purpose of the restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire or are otherwise satisfied in the fiscal year in which the contributions are recognized.

Program service revenue is from the delivery of meals to homebound recipients and to not-for-profit organizations, schools and governmental programs. Revenue is recognized at the point in time when meals are delivered and is recognized net of any discounts. Recipients are billed at least monthly and amounts are due within 30 days of being billed.

Grants are recognized as support when performance occurs pursuant to the contract agreement. Grants are included in contributions in the accompanying statements of activities.

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Income Tax Status

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been recorded. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business income.

Donated Services and Materials

The Organization records the value of donated materials when there is an objective basis available to measure their value. These contributions are considered to be available for unrestricted use, unless specifically restricted by the donor, and have been treated as in-kind contributions.

Donated materials are recorded as support at their fair value at the date of donation.

Contributions of services are recorded as support at their estimated fair value if the services received create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

The Organization also receives donated services from a variety of volunteers assisting in various fundraising and program services. No amounts for volunteer services have been recognized in the accompanying statements of activities since these services do not meet the requirements for recognition in the financial statements. The Organization tracks donated volunteer services for reporting to funding entities and to measure overall community support.

Functional Allocation of Expenses

The cost of providing the Organization's various programs and other activities has been summarized on a functional basis in the accompanying statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supportive services benefited. Program and supporting expenses, when specifically identifiable, are classified to the function which incurred the expense. Salaries and payroll taxes have been allocated using estimates of the employee's time spent within each program and category. Program expenses are allocated based on the percentage of meals served to each program. Supporting expenses not directly identifiable are allocated to each function based on management's estimate of time spent within each function.

Uncertain Tax Positions

The Organization accounts for the effect of any uncertain tax positions based on a "more likely than not" threshold to the recognition of the tax positions being sustained based on the technical merits of the position under scrutiny by the applicable taxing authority. If a tax position or positions are deemed to result in uncertainties of those positions, the unrecognized tax benefit is estimated based on a "cumulative probability assessment" that aggregates the estimated tax liability for all uncertain tax positions. The Organization has identified its tax status as a tax-exempt entity as its only significant tax position; however, the Organization has determined that such tax position does not result in an uncertainty requiring recognition. The Organization is not currently under examination by any taxing jurisdiction. The Organization's federal returns are generally open for examination for three years following the date filed.

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Impairment of Long-Lived Assets

Management reviews all long-lived assets, which consist primarily of land and buildings, for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to a real property appraisal. If the carrying amount of an asset exceeds its appraisal value, an impairment charge is recognized for the amount by which the carrying amount of the asset exceeds the fair value of the assets.

Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities consists of the following at June 30, 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Accounts payable	\$ 73,625	\$ 72,272
Accrued expenses	1,770	835
Accrued payroll and employee benefits	<u>359,069</u>	<u>320,924</u>
Total accounts payable and accrued liabilities	<u>\$ 434,464</u>	<u>\$ 394,031</u>

Advertising Costs

Advertising costs are expensed as incurred and were \$11,901 and \$19,876 for the years ended June 30, 2024 and 2023, respectively.

Comparative Financial Information

The accompanying financial statements include certain prior year summarized comparative total amounts. Such information does not include sufficient detail to constitute a presentation in conformity with US GAAP. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2023.

Reclassifications

Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements. There was no impact on total net assets or total change in net assets as a result of these reclassifications.

Adoption of New Accounting Standard

Effective July 1, 2023, the Organization adopted FASB ASU 2016-13, Financial Instruments – Credit Losses (Topic 326): *Measurement of Credit Losses on Financial Instruments*, as amended, which modified the measurement of expected credit losses on certain financial instruments. The Organization adopted this new guidance utilizing the modified retrospective transition method. The adoption did not cause a material impact on the Organization's financial statements but did change how the allowance for credit losses is determined.

MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023

NOTE C - AVAILABILITY AND LIQUIDITY

The following represents the Organization's financial assets available to meet general expenditures over the next twelve months at June 30:

	<u>2024</u>	<u>2023</u>
Financial Assets:		
Cash and cash equivalents	\$ 2,507,894	\$ 1,975,552
Short term investments	2,271,824	2,202,872
Accounts receivable	277,779	386,097
Contributions receivable	<u>275,291</u>	<u>217,781</u>
Total financial assets	<u>\$ 5,332,788</u>	<u>\$ 4,782,302</u>

The Organization's goal is generally to maintain financial assets to meet at least 90 days of operating expenses. As described in **NOTE J**, the Organization also has a \$150,000 line-of-credit available for use in meeting financial obligations.

NOTE D - PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	<u>2024</u>	<u>2023</u>
Land	\$ 596,633	\$ 596,633
Building	3,252,768	3,252,768
Capital improvements	440,219	432,781
Furniture and fixtures	114,697	113,046
Office equipment	78,609	76,809
Kitchen equipment	903,636	862,042
Meals delivery equipment	18,529	18,529
Vehicles	<u>373,507</u>	<u>326,278</u>
	5,778,598	5,678,886
Less accumulated depreciation	<u>(1,065,219)</u>	<u>(914,667)</u>
	<u>\$ 4,713,379</u>	<u>\$ 4,764,219</u>

Depreciation expense was \$244,342 and \$213,734 for the years ended June 30, 2024 and 2023, respectively.

MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023

NOTE E - CONTRIBUTIONS RECEIVABLE

Contributions receivable are related to amounts pledged to the Organization to support operations and amounts pledged for the capital campaign to fund the construction costs of its new headquarters.

Contributions receivable related to amounts pledged to the Organization during its annual fundraising campaigns are presented net of management's estimate of uncollectible amounts and are discounted to present value at rates ranging from 1% to 5%.

Contributions receivable for operations at June 30, 2024 and 2023 are summarized as follows:

	<u>2024</u>	<u>2023</u>
Contributions receivable	\$ 1,114,217	\$ 1,007,976
Less allowance for uncollectible contributions receivable	(42,100)	(37,300)
Less unamortized discount to present value	<u>(76,218)</u>	<u>(65,468)</u>
	995,899	905,208
Current portion	<u>(275,291)</u>	<u>(217,781)</u>
Long-term portion	<u><u>\$ 720,608</u></u>	<u><u>\$ 687,427</u></u>

Anticipated collection periods of contributions receivable at June 30, 2024 and 2023 are summarized as follows:

	<u>2024</u>	<u>2023</u>
Within one year	\$ 275,291	\$ 217,781
One to five years	830,926	773,375
After five years	<u>8,000</u>	<u>16,820</u>
	1,114,217	1,007,976
Less allowance for uncollectible contributions receivable	(42,100)	(37,300)
Less unamortized discount to present value	<u>(76,218)</u>	<u>(65,468)</u>
	<u><u>\$ 995,899</u></u>	<u><u>\$ 905,208</u></u>

MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023

NOTE E - CONTRIBUTIONS RECEIVABLE - CONTINUED

Contributions receivable related to the capital campaign are for the acquisition and construction of the new headquarters. The land was acquired on March 31, 2017 and the campaign to raise funds for the building began in fiscal 2018 and concluded in fiscal 2020. Capital campaign receivables are presented net of management's estimate of uncollectible amounts and are discounted to present value at rates ranging from 1% to 4%.

Contributions receivable for the capital campaign at June 30, 2024 and 2023 are summarized as follows:

	<u>2024</u>	<u>2023</u>
Contributions receivable - capital campaign	\$ 35,335	\$ 92,460
Less allowance for uncollectible contributions receivable - capital campaign	(200)	(1,900)
Less unamortized discount to present value	<u>-</u>	<u>(330)</u>
	35,135	90,230
Current portion	<u>(35,135)</u>	<u>(59,126)</u>
Long-term portion	<u><u>\$ -</u></u>	<u><u>\$ 31,104</u></u>

Anticipated collection periods of contributions receivable for the capital campaign at June 30, 2024 and 2023 are summarized as follows:

	<u>2024</u>	<u>2023</u>
Within one year	\$ 35,335	\$ 59,126
One to five years	<u>-</u>	<u>33,334</u>
	35,335	92,460
Less allowance for uncollectible contributions receivable - capital campaign	(200)	(1,900)
Less unamortized discount to present value	<u>-</u>	<u>(330)</u>
	<u><u>\$ 35,135</u></u>	<u><u>\$ 90,230</u></u>

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE F - ALLOWANCE FOR CREDIT LOSSES

Activity in the allowance for credit losses for accounts receivable during the year ended June 30, 2024 is as follows:

Beginning balance	\$ 2,300
Credit loss expense	114,292
Write-offs	(37,434)
Recoveries	<u>1,384</u>
Ending balance	<u>\$ 80,542</u>

NOTE G - BENEFICIAL INTEREST IN FUNDS HELD BY OTHERS

The Organization has a beneficial interest in assets held by the Community Foundation of Tampa Bay, Inc. (CFTB) with balances of \$53,951 and \$48,546 at June 30, 2024 and 2023, respectively. These balances are included in net assets with donor restrictions. Typically, earnings on the endowment funds are distributed to the Organization quarterly at a distribution rate between 5% - 7% of the fund's balance as of December 31 of the year preceding the distribution. As of July 2017, the Organization has elected to have future distributions re-invested in the funds. The fair value of the beneficial interest approximates its recorded value as of June 30, 2024 and 2023.

NOTE H - BENEFICIAL INTEREST IN A DESIGNATED FUND

The Organization has a beneficial interest in certain designated funds held by the CFTB. These designated funds came from sources other than the Organization that had explicitly granted variance power to CFTB, so they are not recorded in the Organization's accompanying statements of financial position as an asset. Earnings on the endowment funds are distributed to the Organization quarterly and are recognized as unrestricted contributions in the statements of activities.

NOTE I - FAIR VALUE MEASUREMENT

The Organization's investments are reported at fair value in the accompanying statements of financial position. Following is a description of valuation methodologies used for investments measured at fair value:

United States Treasury Notes are valued on the basis of pricing inputs other than quoted prices in active markets, which are either directly or indirectly observable as of the reporting date, and fair value is determined through the use of models or other valuation methodologies. These are included as level 2 measurements in the following tables.

Money market funds are valued at the closing price reported by the fund sponsor from an actively traded exchange. These are included as level 1 measurements in the following tables.

MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023

NOTE I - FAIR VALUE MEASUREMENT - CONTINUED

Savings accounts and beneficial interest are investments managed by a third party who is unrelated to this Organization. The savings accounts and beneficial interest are valued based upon the third-party information without adjustment. The Organization does not develop nor are they provided with the quantitative inputs used to develop the fair market values. These investments are included as level 3 measurements in the following tables.

Fair Value Measurements at June 30, 2024				
Description:	Quoted Prices In Active Markets for Identical Assets Level 1	Significant Other Observable Inputs Level 2	Significant Unobservable Inputs Level 3	Total Fair Value
Assets:				
Treasury notes	\$ -	\$ 341,824	\$ -	\$ 341,824
Money market mutual funds	1,746,810	-	-	1,746,810
Savings accounts	-	-	67,778	67,778
Beneficial interest	-	-	53,951	53,951
Total assets at fair value	<u>\$ 1,746,810</u>	<u>\$ 341,824</u>	<u>\$ 121,729</u>	<u>\$ 2,210,363</u>

Fair Value Measurements at June 30, 2023				
Description:	Quoted Prices In Active Markets for Identical Assets Level 1	Significant Other Observable Inputs Level 2	Significant Unobservable Inputs Level 3	Total Fair Value
Assets:				
Treasury notes	\$ -	\$ 576,872	\$ -	\$ 576,872
Money market mutual funds	1,559,811	-	-	1,559,811
Savings accounts	-	-	62,496	62,496
Beneficial interest	-	-	48,546	48,546
Total assets at fair value	<u>\$ 1,559,811</u>	<u>\$ 576,872</u>	<u>\$ 111,042</u>	<u>\$ 2,247,725</u>

The following table illustrates a roll-forward for all assets measured at fair value on a recurring basis using significant unobservable inputs (Level 3) for the years ended June 30, 2024 and 2023:

MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023

NOTE I - FAIR VALUE MEASUREMENT - CONTINUED

	<u>2024</u>	<u>2023</u>
Community Foundation of Tampa Bay, Inc. funds at beginning of year	\$ 111,042	\$ 101,561
Additions	500	1,000
Realized and unrealized gains (losses), net	<u>10,187</u>	<u>8,481</u>
Community Foundation of Tampa Bay, Inc. funds end of year	<u>\$ 121,729</u>	<u>\$ 111,042</u>

NOTE J - LINE-OF-CREDIT

The Organization has a \$150,000 revolving line-of-credit with a bank. Borrowings under the line-of-credit are due on the earlier of the bank's demand or the expiration date of the agreement. The line-of-credit is unsecured, bears interest at the bank's prime rate plus 1% (9.50% at June 30, 2024) and expires in October 2024. There was no balance outstanding on the line-of-credit at June 30, 2024 and 2023.

NOTE K - NET ASSETS WITH DONOR RESTRICTIONS

Net assets released from restrictions amounted to \$561,866 and \$623,430 for the years ended June 30, 2024 and 2023, respectively, and in general, are due to the collection of contributions receivable.

Net assets with donor restrictions consist of the following as of June 30, 2024:

Contributions receivable, net - time restricted	\$ 995,899
Capital campaign receivable, net - time and purpose restricted	35,135
Capital campaign funds received - purpose restricted	292,125
Beneficial interest in funds held by others - time and purpose restricted	<u>53,951</u>
	<u>\$ 1,377,110</u>

Net assets with donor restrictions consist of the following as of June 30, 2023:

Contributions receivable, net - time restricted	\$ 905,208
Capital campaign receivable, net - time and purpose restricted	90,230
Capital campaign funds received - purpose restricted	312,206
Beneficial interest in funds held by others - time and purpose restricted	<u>48,546</u>
	<u>\$ 1,356,190</u>

**MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023**

NOTE L - COMMITMENTS

Annuity Plan

The Organization sponsors a tax deferred annuity plan covering all eligible employees. Contributions to the plan are discretionary and are determined by the Board of Directors. The Organization matches contributions to the plan up to 50% of employees' elective deferrals up to 2% of eligible gross wages. In addition, the Board, at its discretion, may make an additional percentage-based contribution to each eligible employee's account after the end of each plan year. The Organization made discretionary contributions of \$57,429 and \$41,649 to the plan for the years ended June 30, 2024 and 2023, respectively.

Contractual Commitments

The Organization has various contractual commitments to institutions and not-for-profit organizations to provide and deliver meals. Terms of these contracts are generally one year, subject to cancellation on sufficient notice.

NOTE M - CONCENTRATIONS

At June 30, 2024, two customers accounted for 44% of total accounts receivable. At June 30, 2023, two customers accounted for 50% of total accounts receivable.

For the year ended June 30, 2024, three customers accounted for approximately 72% of program services revenue. For the year ended June 30, 2023, two customers accounted for approximately 59% of program services revenue.

Additionally, at June 30, 2024 a single donor accounted for 94% of the total capital campaign receivables while at June 30, 2023, two donors accounted for 94% of the total capital campaign receivables.

NOTE N - OPERATING LEASES

The Organization leases office equipment under two non-cancelable operating leases. Lease expense for the years ended June 30, 2024 and 2023 was approximately \$6,000 and \$4,000, respectively. Based on the terms of the lease agreements, the future minimum payments due on the leases are approximately \$5,600 and \$5,200 annually for the fiscal years ending June 30, 2025 and 2026, respectively. Total future minimum payments required under these leases are approximately \$11,000.

MEALS ON WHEELS OF TAMPA, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2024 AND 2023

NOTE O - CONTRIBUTED NONFINANCIAL ASSETS

Contributed nonfinancial assets included in the accompanying statements of activities are as follows for each of the years ended June 30:

2024

	<u>Home Bound Meals</u>	<u>Administration</u>	<u>Fundraising</u>	<u>Total</u>
Supplies	\$ 7,691	\$ 1,199	\$ 1,445	\$ 10,335

2023

	<u>Home Bound Meals</u>	<u>Administration</u>	<u>Fundraising</u>	<u>Total</u>
Supplies	\$ -	\$ 960	\$ 7,000	\$ 7,960

All donated services and assets were utilized by the Organization's programs and supporting services. There were no donor-imposed restrictions associated with the donated services and assets. Donated supplies and food are valued at the estimated wholesale prices that would be received for selling similar products in the United States.

NOTE P - SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through November 19, 2024, the date the financial statements were available to be issued. The Organization is not aware of any subsequent events which would require recognition or disclosure in the financial statements.